

ST CLAIR COUNTY 9-1-1 EMERGENCY TELEPHONE SYSTEM BOARD

Minutes of the August 14, 2018 Meeting

In Attendance:

Board Members:

Sheriff Richard Watson, Chairman
Former Fire Chief Donald Feher, Vice Chairman
Former Mayor George Chance
Mr. Michael Sullivan
Mr. Kevin Elbe
Police Chief Steven Brown
Mr. Ken Easterley

Absent:

Staff:

Herbert Simmons, 9-1-1 Executive Director
Kevin Kaufhold, 9-1-1 ETSB Attorney
Bryan Whitaker, Assistant CENCOM/EMA Director
Teresa Klucker, 9-1-1 ETSB Secretary

Others In Attendance:

Captain Kirk Brueggeman, O'Fallon Police Department

Sheriff Watson called the meeting of the ETSB to order at 9:00a.m. on August 14, 2018 in the 9-1-1 ETSB Director's Office, 101 South 1st Street, Belleville, IL.

The meeting began with the Pledge of Allegiance.

Roll Call:

Richard Watson- present
Donald Feher- present
George Chance- present
Michael Sullivan- present
Kevin Elbe- present
Steven Brown- present
Ken Easterley- present

Public Comments:

Approval of Minutes: Sheriff Watson asked for approval of the minutes for the July 10, 2018 meeting. A motion was made by George Chance and seconded by Don Feher to approve the minutes. The motion passed unanimously.

Attorney Report: Attorney Kevin Kaufhold informed the Board that he would need an Executive Session today.

Director's Report:

Items for Information:

AT&T Project Update: Director Simmons stated that staff is waiting on AT&T to deliver a final document related to the billing responsibilities for accounts that were taken over by the State of Illinois. Once this letter is received, a letter of acceptance will be generated and the invoice will be processed for payment.

Also, the Director found an error in the document concerning the number of PSAPs which needs to be corrected before he will sign it.

Motorola Project Update: Director Simmons reported that staff will continue to work with Motorola on the progression of the tower move in East St. Louis. Staff has been working with Motorola to collect an extensively past due invoice from the City of Belleville for dispatch consoles that were purchased on the St. Clair County contract. A partial payment has been made and Director Simmons will continue to monitor communications between Motorola and the City of Belleville until the issue is resolved.

Monthly 9-1-1 Call Statistics: Director Simmons referred to the monthly call stats for the Board to review.

PSAP Consolidation Update: Director Simmons informed the Board that the Statewide 9-1-1 Advisory Board has been cancelled for August. The Director and staff will continue to work with the attorney to prepare for the scheduled Administrative Law Judge Hearing currently scheduled for August 30-31, 2018.

Basic Public Safety Telecommunicator Certification: Director Simmons stated that the ETSB/EMA staff hosted and taught the Basic Telecommunicator Certification Course for twenty-two new telecommunicators from throughout the region, which took place August 6-10, 2018.

Replacement UPS Update: Director Simmons updated the Board on the installation progress of the replacement UPS. It was approved as part of the programmatic equipment replacement and staff is working with the vendor to schedule the installation on a non-peak time. Original replacement estimates were in the \$60,000.00 range, but staff was able to negotiate the cost down to \$19,500.00.

Audit Trail, Surcharge Report and Fund Summary:

A motion was made by Don Feher and seconded by George Chanceto approve the July 2018 Audit Trail and Surcharge Report and the June 2018 Fund Summary. The motion passed unanimously.

Old Business:

New Business:

Public Comments:

Executive Session: Sheriff Watson asked for a motion to enter into Executive Session.

At 9:05 a.m., a motion was made by Steven Brown and seconded by Kevin Elbe to enter into Executive Session.

Roll Call Vote:

Richard Watson- yes

Donald Feher- yes

George Chance- yes

Michael Sullivan- yes

Kevin Elbe- yes

Steven Brown- yes

Ken Easterley- yes

At 9:40 a.m., a motion was made by Mike Sullivan and seconded by Don Feher to return to Regular Session.

Roll Call Vote:

Richard Watson- yes

Donald Feher- yes

George Chance- yes

Michael Sullivan- yes

Kevin Elbe- yes

Steven Brown- yes

Ken Easterley- yes

Adjournment: Sheriff Watson asked for a motion to adjourn the meeting. At 9:41 a.m., a motion to adjourn was made by Don Feher and seconded by George Chance. The motion passed unanimously.

Respectfully Submitted,
Teresa Klucker

NEXT MEETING

Tuesday, September 11, 2018

9:00 a.m.

101 S. 1st Street

Belleville, IL 62220